

WEST BRANCH TOWNSHIP  
REGULAR MEETING  
JANUARY 20<sup>TH</sup>, 2019 7:00PM

Meeting opened by Supervisor Jack Heidtman with the Pledge of Allegiance. Members present included Supervisor Jack Heidtman, Clerk Michelle Christal, Treasurer Catherine Shaw, Trustee Kris Shaw, and Trustee Tim Overmyer. Also present was Zoning Administrator Mike Beltz, Assessor Dulcee Ranta, Peg Jensen, Lynn Emerick, and Andrea Ingmire.

**AGENDA:** A motion to approve the Agenda with the additions of Old Business B: Resolutions, C: Recycling agreement with Skandia and Forsyth was made by Kris Shaw and supported by Catherine Shaw. M/C

**PUBLIC COMMENT:** Andrea Ingmire from Peter White Public Library gave a report on usage at the library, access to the library, and voting in the past years.

**MINUTES:** A motion to approve the Regular Meeting Minutes as presented was made by Catherine Shaw and supported by Tim Overmyer. M/C

**JOB BILLS PAYABLE:** A motion to pay the JOB bills totaling \$14,143.36 was made by Catherine Shaw and supported by Kris Shaw. M/C

**JOB BUDGET REPORT:** A motion to approve the budget as presented was made by Michelle Christal and supported by Catherine Shaw. M/C

**FINANCIAL REPORT:** A motion to approve the Financial Report as presented was made by Catherine Shaw and supported by Michelle Christal. M/C

**BUDGET REPORT:** A motion to move \$7,000.00 from the General Fund to Tipping Fees was made by Jack Heidtman and supported by Catherine Shaw. M/C

**BILLS PAYABLE:** A motion to pay the total bills totaling \$17,208.54 was made by Tim Overmyer and supported by Kris Shaw. M/C

**ZONING ADMINISTRATOR:** Mike Beltz reported he and Dulcee Ranta approved a property split. He is still looking for citations.

**ASSESSOR REPORT:** Dulcee Ranta reported on land division Mike Beltz approved, she will get it taken care of. She also explained the resolutions.

**PLANNING COMMISSION:** Nothing at this time.

**JOINT OPERATIONS:** Minutes are on file.

**A motion to approve changes to the Intralocal Agreement, which takes out the recreation portion was made by Jack Heidtman and supported by Tim Overmyer. M/C**

RECREATION COMMITTEE: Nothing at this time.

SOA: Tim Overmyer spoke about the meetings; the parking ordinance is in effect. Need to purchase and put up signs. Next ordinance up will be a burning ordinance.

CORRESPONDENCE: A letter was received from Charter Spectrum, this letter is on file. A letter was received from the Census Bureau, this letter is on file.

OLD BUSINESS:

A. UPSET: No auction

B. RESOLUTIONS:

1. Poverty Appeals: **A motion to approve poverty exemption was made by Jack Heidtman and supported by Kris Shaw.**

**ROLL CALL: Catherine Shaw: Aye, Jack Heidtman: Aye, Kris Shaw, Aye, Michelle Christal: Aye, Tim Overmeyer: Aye M/C**

2. PRE Interest Denial Distribution Policy: **A motion to approve PRE Interest Denial Distribution Policy was made by Jack Heidtman and supported by Kris Shaw.**

**ROLL CALL: Jack Heidtman: Aye, Catherine Shaw: Aye, Michelle Christal: Aye, Kris Shaw: Aye, Tim Overmyer: Aye. M/C**

3. Waiver of Penalty and interest for untimely filed property transfer affidavit.

**ROLL CALL: Michelle Christal: Aye, Catherine Shaw: Aye, Kris Shaw: Aye, Tim Overmyer: Aye, Jack Heidtman: Aye. M/C**

C. INTERLOCAL AGREEMENT: **A motion to support the Interlocal Agreement between Skandia, West Branch, Forsyth, and Sands for the purpose of hauling recyclable containers was made by Jack Heidtman and supported by Catherine Shaw. M/C**

D. NEW HIRE: **A motion to hire Joseph McKay as a transfer station attendant was made by Jack Heidtman and supported by Kris Shaw. M/C**

NEW BUSINESS: None

EXTENDED PUBLIC COMMENT: Andrea Ingmire talked more about the Library. Lynn Emerick stated she was the township representative for the Peter White Public Library.

BOARD COMMENT: Kris Shaw thanked Dulcee Ranta for taking over and getting things handled. Kris also stated he will be looking into a digital sign.

Meeting adjourned at 8:15 pm

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Submitted by Michelle Christal, Clerk